



**-Founder-**  
**Dr. Patangrao Kadam**  
M.A., LL.B., Ph.D.

**BHARATI VIDYAPEETH'S**  
**INSTITUTE OF MANAGEMENT AND**  
**INFORMATION TECHNOLOGY**

**NBA Accredited**

(Recognised by AICTE, Affiliated to University of Mumbai)

**Vision :** Providing high quality, innovative and value-based education in information technology to build competent professionals.

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**Date: -10/7/2019**

**Notice**

All the members of Internal Quality Assurance Cell (IQAC) are hereby informed that, IQAC meeting to be held on,15th July,2019 at 11.30 am in the conference room. All the members are requested to make it convenient to attend the Meeting.

**Agenda of Meeting:**

1. Review of Previous Meeting held on Tuesday, April 30, 2019
2. Proposal for paperless journal for MCA practical.
3. Discussion on application of LED Lights.
4. Proposal for new add-on certificate courses.
5. In-house ED Cell to provide internship.
6. Review NBA work.
7. Discussion on Admission for Academic year 2019-20.
8. Any other matter to be discussed with the permission of the Chairman.



*Suhasini K V*

**Principal**  
Dr.Suhasini Vijaykumar



-Founder-

Dr. Patangrao Kadam

M.A., LL.B., Ph.D.

**BHARATI VIDYAPEETH'S  
INSTITUTE OF MANAGEMENT AND  
INFORMATION TECHNOLOGY**

NBA Accredited

(Recognised by AICTE. Affiliated to University of Mumbai)

Vision : Providing high quality, innovative and value-based education in information technology to build competent professionals.

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**Minutes of Meeting**

The meeting of IQAC Cell held on 15th July, 2019 at 11.30 am, in the conference room, BVIMIT, CBD Belapur Navi Mumbai.

The following members were present for the meeting.

S.No	Name	Signature
1	Dr. Vilasrao Kadam. (Management representative)	
2	Dr. Suhasini Vijaykumar (Principal & Chairperson BVIMIT)	
3	Ms. Uttara Athawale (IQAC- Coordinator)	
4	Ms. Pratibha Deshmukh (Member)	
5	Ms. Sudeshna Roy (Member)	
6	Mr. Manish Dubey (Member)	
7	Dr. Kirti Muley (Member)	
8	Mr. Raj Varhsney (Industrialist)	
9	Mr. Deepak Prakash (Alumni Representative)	
10	Mr. Amol Ghatage (Administrative Staff)	

Dr Suhasini Vijaykumar presided over the meeting. She welcomed the members and called the meeting to order the proceeding of the meeting was as under,

**Agenda:**

- Review of Previous Meeting (Tuesday, April 30, 2019):  
Previous meeting minutes reviewed, and action items were assessed. Completed tasks acknowledged, and Closed.
- Proposal for Paperless Journal for MCA Practical:  
Prof. Uttara Athawale presented a proposal for implementing a paperless journal system for practical Subjects. To reduce number of printouts for journal of practical's. It was discussed and decided that MCA journal can be maintained in soft copy format on Google Drive. After every practical session, concern faculty has to mark which practical is performed by which student. So tracking can be maintained properly and paper wastage can be avoided.
- Discussion on Application of LED Lights:  
Ms Pratibha Deshmukh initiated a discussion on the application of LED lights across campus for energy efficiency. All welcomed the idea and it was decided to put forward the proposal.
- Proposal for New Add-on Certificate Courses:  
Dr. Kirti Muley proposed introducing new add-on certificate courses to enhance student skillsets. Coordinator mentioned student should be enrolled for Swayam Certifications.
- In-House ED Cell Internship Program:  
Ms. Sudeshna Roy proposed the establishment of an in-house Entrepreneurship Development (ED) Cell to provide internships or project for SEM III & V students. The group outlined the plan, and responsibilities were assigned.
- Review of NBA Work:  
Dr. Jyoti Kharade provided updates on the ongoing National Board of Accreditation (NBA) work, highlighting progress and addressing any challenges and internal audit planed in next week.
- Admission for Academic Year 2019-20:  
Ms. Uttara Athawale led the discussion on admission processes for the upcoming academic year prepared Plan for CET Training and task allocation.



A handwritten signature in black ink, appearing to read "Uttara Athawale".

Chairman